

SURVEY OF INDIA NORTHERN ZONE CHANDIGARH

Point wise information as per Section 4 of RTI Act, 2005 pertaining to HQ. Northern Zone.

Office Address :- Northern Zone
Survey of India
Survey Complex, Dakshin Marg,
Sector 32-A,
Chandigarh.

Telephone No. :- 0172-2605027
Fax No. :- 0172-2605027
E-mail :- zone.north.soi@gov.in

Point No. (i)

ORGANIZATION : Survey of India, Northern Zone,

FUNCTIONS : National Survey and Mapping

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Duties :- Furnished vide **Annexure ‘A’**.

Point No. (ii) To be furnished by SGO, being common to all Directorate / GDC.

Point No. (iii) All the major policy decisions, technical or administrative are made by the Head of the Deptt. i.e. the S.G. At zonal level, the decision making authority is the Addl. S.G. and at GDC level the Director. Some powers are delegated to the subordinate officer i.e. DSG, DD, E&AO, TO, ASO etc. Decisions are taken by the subordinate officers with proper consultation with Addl. SG / Director.

Point No. (iv) As per the policy and guidelines issued by Govt. of India and Surveyor General of India from time to time.

Point No. (v) As per the policy and guidelines issued by Govt. of India and Surveyor General of India from time to time.

Point No. (vi) All registers and files (open) except confidential under Section 68.

Point No. (vii) No such arrangement exists.

Point No. (viii) Yes, except confidential under Section 68.

Point No. (ix & x) Furnished vide **Annexure ‘B’**.

Point No. (xi) Not applicable.

Point No. (xii) Not applicable.

Point No. (xiii) Not applicable.

Point No. (xiv) NIL

Point No. (xv) Not applicable.

Point No. (xvi) Furnished vide **Annexure ‘C’**.

ANNEXURE – ‘A’

Maj Gen R P SIAN	Additional Surveyor General,
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TECHNICAL SECTION

Sl. No.	Name & Designation	Allotment of work
1	Shri Rabinder Kumar, Officer Surveyor	Technical Officer and CPIO. Overall supervision of technical and RTI related correspondence.
2	Shri D. S. Negi, Survey Assistant,	Attached to HP GDC.
3	Shri Krishan Lal, Survey Assistant,	Compilation of data and related correspondence. Over all supervision of technical section in absence of Technical Officer.
4	Shri Garish Kumar, Survey Assistant,	Up keep of technical information on computer, internet/web surfing and downloading/uploading of E- mails.
5	Shri Pramod Kumar, Survey Assistant,	Preparation of Progress Charts and technical correspondence. & Compilation of technical returns / reports. Data collection and updation of progress of GDCs.
6	Shri Surender Kumar, D/Man Div.-I	Attached to HP GDC.
7	Shri Jai Ram Singh, D/Man Div.-I,	Attached to Pb., Hr. & Chd. GDC
8	Shri Mukesh Piplani, D/Man Gde.-II	Attached to Pb., Hr. & Chd. GDC

ADM. SECTION

Sl. No.	Name & Designation	Allotment of work
1	Smt. Nirmala Pawar, P.S.	Attached to H.P.GDC
2	Smt. Saroj Dogra, Sr. Hindi Translator	Attached to Pb., Hr. & Chd. GDC
3	Shri Rajesh Kumar Batish, Steno Gde-I,	Secretarial assistance to Addl. S.G.(NZ).
4	Smt. Shalini Naagi, Office Superintendent	Overall supervision of Administrative Section. Correspondence regarding policy matters / rules and regulations.
5	Shri Devendra Kumar, Assistant,	RTI / Budget / legal fees / account/HBA/ pension / Comp. Apptt. cases./Leave encashment on retirement, O&M work and admin related correspondence and over all supervision in absence of Office Superintendent.
6	Shri Harinder Pal Singh, Assistant,	All confidential work / DPC & MACP. Correspondence, Court cases, ujlkl dl;l and other work allotted time to time.
7	Shri Charanjit Singh, Assistant,	All advance refund cases /Pay anomalies cases/ TA,LTC, and other work allotted time to time.
8	Smt. Suman Sharma, Assistant	Attached in PHC GDC.
9	Shri Jitendra Singh, UDC,	Reports and returns related to Rajbhasha, Passport, Property Returns & cases Deputation, Transfer & Special C.L. cases, Disposition/Gradation list and other work allotted time to time.

STORE SECTION

Sl. No.	Name & Designation	Allotment of work
1	Shri J.S.Banga, Survey Assistant	Maintenance of Store, Store procurement / condemnation and related correspondence.
2	Shri Man Mohan Singh, M.D.M., Gde.I	M.T. duty and maintenance of vehicle.
3	Shri Karam Singh, M.D.M., Gde. I	Attached from HP GDC - M.T. duty and maintenance of vehicle.

MTS (Erstwhile Group 'D')

Sl. No.	Name & Designation	Allotment of work
1	Shri Jagat Ram, Daftary	Attached from Pb., Hr. & Chd. GDC Maintenance of all files and assisting Ministerial Section.
2	Shri Ram Lakhan Pal, Daffadar,	Attached from HP GDC - Duty with Addl. S.G.
3	Shri Hirdey Ram, Daffadar,	Assisting Technical Section and photocopying work.
4	Shri Bachitter Singh, Daffadar,	Assisting Ministerial Section and collection / delivery of dak.
5	Shri Dalip Singh, Khalasi,	Assisting Store Section.
6	Shri Narinder Singh, Khalasi,	Attached from Pb., Hr. & Chd. GDC - Duty with Addl. S.G.
7	Shri Harinder Singh Negi, Khalasi,	Assisting Store Section.
8	Smt. Amita Dogra, Khalasi,	Attached from Pb., Hr. & Chd. GDC - Diary / Dispatch, Hindi and English typing work.
9	Smt. Kanti Devi, Khalasi,	Attached from Pb., Hr. & Chd GDC. ó Assisting Ministerial Section.
10	Shri Devinder Kumar, Khalasi.,	Attached from HP GDC ó Assisting confidential Section, Hindi and English typing work
11	Shri Ganesh Ram, Cont. Khalasi.,	Assisting Store Section.
12	Shri Amit Kumar, Safai Karmchari	Cleaning of office rooms and campus.

ANNEXURE – ‘B’

Details of all Officers/employees of Northern Zone Office, Survey of India, Chandigarh with monthly remuneration.

Sl.No	Name	Designation	B. Pay + GP	Phone No.	Local Address
Gp. -Aø Officer					
1	Maj Gen R P Sian	Addl. S.G.	67000+10000	0172-2605027	600 , Sec.32-A, Chandigarh.
Gp. -Bø Officer					
1	Sh. Rabinder Kumar	Officer Surveyor	72100	9417435493	570-B, Sec.32-A, Chandigarh.
2	Smt. Nirmala Pawar	Pvt. Secretary	74300	9988529477	560, Sec. 32-A, Chandigarh
Gp. -Bø Non Gazetted Officer					
1	Sh. R. K. Batish	Steno Gde-I	53600	9988090621	621, Sec. 32-A, Chandigarh
2	Sh. Krishan Lal	Svy. Asstt.	60400	9417183991	558, Sec. 32-A, Chandigarh
3	Sh. D.S.Negi	Svy. Asstt.	60400	9041827790	605, Sec. 32-A, Chandigarh
4	Sh. J. S. Banga	Svy Asstt.	58600	8699002566	# 11, Sec. 78, SAS Nagar (PB)
5	Sh. Parmod Kumar	Svy. Asstt.	58600	9417347609	567-B, Sec. 32-A, Chandigarh
6	Sh. Garish Kumar	Svy. Asstt.	58600	9417556253	561-B, Sec. 32-A, Chandigarh
7	Sh. Surender Kumar	D/Man Div.-I	68000	7508089442	604-B, Sec. 32-A, Chandigarh
8	Sh. Jai Ram Singh	D/Man Div.-I	68000	9417609640	594-B, Sec. 32-A, Chandigarh
9	Sh. Mukesh Piplani	D/Man Div.-II	60400	9317920375	375, Sec. 49-A, Chandigarh
MINISTERIAL STAFF					
Gp. -Bø Non Gazetted Officer					
1	Smt. Shalini Naagi	Office Suptdg.	55200	7837056642	261, Gurdev Nagar, Zirakpur (PB)
2	Sh. Devendra Kumar	Assistant	52000	8427836299	558-B, Sec. 32-A, Chandigarh
3	Sh. Harinder Pal Singh	Assistant	47600	9815349466	644, Sec. 32-A, Chandigarh
4	Sh. Charanjit Singh	Assistant	47600	9855511323	2172, Sec.49-C, Chandigarh
5	Smt. Suman Sharma	Assistant	50500	9417621133	B-28, Defence Enclave, Patiala Road, Keshave Hospital, Zirakpur, Mohali, (PB) -140603
6	Smt. Saroj Dogra	Sr.Hindi Tr.	83300	9915797096	B-136, Kendriya Vihar, Sect. 48-B, Chandigarh
Gp. øø					
1	Shri Jitendra Singh	UDC	38100	9988633751	626, Sec. 32-A, Chandigarh
2	Sh. Man Mohan Singh	MTD	37000	9646499985	622-A, Sec. 32-A, Chandigarh
Gp. øø MTS (Erstwhile Gp. øø)					
1	Sh. Bachitter Singh	Daffadar	32000	7508543196	586-A, Sec. 32-A, Chandigarh
2	Sh. Dalip Singh	Khalasi	31100	7837853771	630, Sec. 32-A, Chandigarh
3	Sh. Harinder Singh Negi	Khalasi	22800	985553866	552-B, Sec. 32-A, Chandigarh
4	Sh. Amit Kumar	Safaikarmchari	26800	7696268752	571-A, Sec. 32-A, Chandigarh
5	Sh. Ganesh Ram	Cont. Khalasi	4440	0172-2605027	578-A, Sec. 32-A, Chandigarh

Appellate Authority

Name :- Maj Gen R P Sian
Designation :- Additional Surveyor General
Address :- Northern Zone
Survey of India
Survey Complex, Dakshin Marg,
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Central Public Information Officer & Grievances Officer

Name :- Sh. Rabinder Kumar
Designation :- Officer Surveyor
Address :- Northern Zone
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Survey Complex, Dakshin Marg,
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Chandigarh ó 160030.
Telephone No. :- 0172-2605027
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Link Officer.

Name :- Sh. Devendra Kumar
Designation :- Assistant
Address :- Northern Zone
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